

COURSE REGISTRATION FORM

7 Easy Steps to Register

1 APPLICANT

Last Name

First Name Middle Initial

Job Title/Responsibilities

Motorist ID #

Home Mailing Address

Apt #, Room #, Bldg #

City State Zip

Home Phone (For weather cancellations)

Email Address

2 BILLING

Billing Name

Contact Person

Billing Address

City State Zip

Phone

Fax

3 EMPLOYER

Employer Name

Type: check one Coach Bus Service
 School District Ambulette
 School Contractor Other _____

Employer Address

City State Zip

Phone

Fax

Email Address

4 MAIL ALL CORRESPONDENCE TO:

- Applicant Address Employer Address

5 COURSES • Fill-in "Course Location & Date" for each course.

School Bus Accident Scene Management & Documentation

Course Location _____

Course Date _____

Registration Fee: \$435.00

DMV 19-A Certified Examiner Training Course

Course Location _____

Course Dates _____

Registration Fee: \$520.00

DMV 19-A Certified Examiner REFRESHER Seminar

Course Location _____

Course Date _____

Registration Fee: \$99.00

SED School Bus Driver Instructor (SBDI) Course

Course Location _____

Course Dates _____ *Payment or PO for SBDI course must accompany registration

Registration Fee: \$879.00*

6 PAYMENT

TOTAL COURSE FEE(S) DUE: \$ _____

Purchase Order (P.O.)# _____

Check (Payable to PTSI)

Credit Card # _____

Expiration Date _____

Signature _____

(required for credit card users)

Visa MasterCard AmEx Discover

7 MAIL OR FAX

Pupil Transportation Safety Institute (PTSI)

Mail 224 Harrison Street, Suite 300
Syracuse, NY 13202

Fax (315) 475-5033



For course confirmation, email: info@ptsi.org

POLICIES

- Cancellation three or more weeks prior to class start date will receive a full refund.
- Neither a refund or credit will be issued for SBDI course cancellations made less than three weeks prior to course start.
- Cancellation less than three weeks prior to class start date will receive a full credit toward a future course in the calendar year.
- Class sizes are limited. PTSI reserves the right to cancel class with extremely low registrations.
- All registrations must be received 30 days prior to course date.