

School Bus Driver, Attendant & Monitor
 Training Programs
Notice of Program Completion

Basic Driver Course Basic Attendant/Monitor Course Advanced Driver Course NPO Course Number: _____ Page ____ of ____

Private	Last Name	First Name	MI	Mailing Address	Basic & Advanced Drivers: License Number Basic Monitor/Attendants: Last 4 SS#

Directions: List only participants who have completed the training program. Participants scheduled to complete the program through make-up sessions are to be listed on a different NPC after they have completed the program. **This document should be filed within three weeks of course completion.** For participants who are employees or volunteers for PRIVATE SCHOOLS, check the “Private” column. Once you send in the NPC, you will be sent pre-numbered certificates. If you make an error on the certificate it must be voided. **All voided certificates must be returned for replacement. Voided Certificates CANNOT be replaced unless it has been sent back with a request for replacement. PLEASE ALLOW 7 DAYS TO PROCESS.**

Note: This document is being filed with a public officer and NYS Agency. It is a violation of Section 175.35 of the NYS Penal Code to file a fraudulent document with a public officer or agency. Said violation is a Class E Felony which is punishable by a maximum fine of \$5,000 (Section 80) and/or a prison sentence ranging from a minimum of one year or less to a maximum not to exceed four years (Section 70.00 [1E] and [4]).

I certify the persons named above have received all training required in connection with this program.

 SBDI/MI Name (Printed—**MUST MATCH NPO**) Signature SBDI/MI Number Date of Course Completion